



Variety – the Children’s Charity Ontario & Variety Village Job Posting

Position Title:	Café Attendant
Reports to:	Coordinator, Café & Director, Facility & Programs
Status:	On-Call (<i>flexible for afternoons, weekdays, and weekends</i>)
Location:	Variety Village, Scarborough, ON
Rate:	\$18.00 per hour

Who we are:

Located in southwestern Scarborough, Ontario, Variety Village is an inclusive, adaptive, and family friendly facility serving more than 30,000 individuals each year. Variety Village has had, and continues to have, a profound impact on the lives of people with disabilities and their families. Through adaptive sport and recreation programming, outreach and education, Variety promotes inclusion and healthy living through adapted physical activity.

Job Summary:

The Cafe Attendant is responsible for delivering excellent customer service, preparing and serving food and beverages, maintaining cleanliness and organization within the café, and supporting the daily operations to ensure a positive guest experience.

Responsibilities include, but are not limited to:

- Greet customers in a friendly and professional manner.
- Responsible for selling a variety of prepared food and hot and cold beverages.
- Responsible for set-up of daily prep, which includes preparing coffee and other hot beverages.
- Monitoring food trends and tracking the popularity of various menu items and making recommendations for potential changes to meet customer requests and preferences.
- Cleaning counters, fridge, equipment and kitchen utensils daily before closing.
- Operate point-of-sale (POS) system, handle payments, including taking cash payments and provide receipts.
- Perform opening and closing duties as assigned, including cleaning and securing the café.
- Assisting members with disabilities with purchases, as necessary.
- Collaborate with team members and communicate effectively with management to ensure smooth daily operations.
- Address customer concerns or complaints promptly and professional.
- Participating in in-house training sessions, including but not limited to Plan to Protect & Customer Service.
- Conducting job duties in adherence to all Variety policies and procedures.
- Following health and safety requirements under the Food Handling legislation to ensure the kiosk and the food and beverages served are maintained in a clean and safe manner at all times.
- Other related duties as required

Requirements & Qualifications:

- Food Handling Certificate or willing to obtain the certificate within 3 months.
- Previous experience in the food service industry an asset.
- Basic math skills and POS System knowledge are preferred.
- Strong customer service & communications skills.
- Ability to multi-task and remain calm under pressure.
- Well-organized, dependable, and punctual.
- Works well independently and as part of a team.
- Able to work effectively with minimal supervision post-training
- Willingness to work a flexible schedule, including weekends starting in the fall.
- Ability to stand and walk for extended period during the shift.
- Able to lift and carry up to 25 lbs as part of regular duties.
- Attending In-service training when required.

Interested applicants should submit their cover letter including hourly rate expectations and resume to the email below. Please note that selected applicants will be required to participate in a multi-step interview process. A criminal check will also be required.

humanresources@varietyontario.ca

Variety is committed to building an inclusive workplace that embraces diversity, values differences, and supports the full participation of all employees. We welcome applications from those who are passionate about contributing to a workplace culture where everyone feels valued and included. We welcome applications from racialized persons/persons of colour, Indigenous persons, persons with disabilities, 2S & LGBTQIA+ persons, and anyone who can add to the diversity of our team. We offer accommodation to applicants with disabilities throughout our hiring process, upon request.

We thank all applicants in advance and advise that only those selected for an interview will be contacted.

For more information visit www.varietylvillage.ca