



## Variety Village Job Posting

<b>Title:</b>	Senior Program Instructors – Aquatics
<b>Reports to:</b>	Coordinator, Community Based Programs
<b>Status:</b>	Full-time, 35 hours per week
<b>Location:</b>	Variety Village, Scarborough, ON

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### Who we are:

Located in southwestern Scarborough, Variety Village is an inclusive, adaptive and family-friendly facility serving more than 30,000 individuals each year. With approximately one-half of its members with a disability, Variety Village has had, and continues to have, a profound impact on the lives of adults and children with disabilities and their families. Variety is seeking an enthusiastic, goal-driven individual to join the team responsible for ensuring a positive and safe experience for our members.

### Variety Village Can Offer You:

- A competitive salary that has guaranteed hours.
- Comprehensive benefits plan.
- Free membership and access of the facility.
- Gain experience working in an immersive integrated programs with various ages and abilities.
- Have opportunities for leadership roles and responsibilities.
- A positive, supportive work environment and opportunities to increase your work experience and job knowledge.

### Summary:

Variety Village is currently seeking a full-time Senior Aquatic Instructors for our evening programs and weekends. The instructor will assist the coordinators in providing support to the swim-instructors by overseeing and assisting them while they are instructing. They will also be provided with opportunities to educate, strengthen, and grow the in-water programs offered in the facility.

### Responsibilities include, but are not limited to:

- Ensuring that the facility is following policies, expectations and guidelines for the following:
  - *Facilitating active programming, to promote inclusion and well-being.*
  - *Ensure a safe and stimulating environment for program participants.*
  - *Promote active living opportunities and participation for people with disabilities.*
  - *Understand and following emergency protocols, procedures, and policies established by Variety Village.*
  - *Respond and provide treatment to emergencies as required.*
- Overseeing the part-time staff as needed by the following:
  - *Assist in finding coverage if/as needed.*
  - *Support and coach the staff if/as needed.*

- *Ensure that all administrative duties of the part-time staff are completed during the session.*
- *Ensure that all staff hold qualifications and are currently valid to work.*
- Providing customer service, communication and assistance to members as needed.
- Assisting with equipment maintenance and inventory by ensuring it is regularly checked and in working order.
- Maintaining administration tasks for program and facility records.
- Completing administrative duties as required.
- Coaching, evaluating and reporting staff to Coordinators if/as necessary.
- Attending and participating in staff meetings and training as required by the facility, including seasonal staff in-service.
- Participating in company training that includes Health & Safety, AODA, and Plan to Protect.
- Participating in Variety's Orientation program and adhere to established organizational policies and protocols.
- Handling other duties as assigned.

### **Key Competencies and Qualifications:**

- Post-secondary education in Recreation / Leisure, Sports Administration, Physical Education a strong asset.
- Current and valid National Lifeguard – Pool, Swim, Instructors, Standard First Aid CPR-C qualification.
- Airway management, Lifesaving and First Aid Instructors qualifications, and/or Crisis Intervention & Prevention training a strong asset.
- Minimum of two years working in aquatic programming as a swim instructor and lifeguard.
- Minimum of one year working in community and recreation programming.
- Excellent leadership, communication and organizational skills.
- Strong customer service and public communication.
- Dependable, reliable and punctual.
- Able to adapt activities and programming for people with disabilities.
- Must have strong decision-making, problem-solving skills.
- Able to work independently as an effective employee.
- Able to take and follow directions given by supervisors on items needing to be completed for programming.

To apply, kindly submit your resume along with a letter to application, and a copy of your qualifications to the email address below. Applicants should be prepared to participate in a multi-step interview process. The successful applicant will be required to complete a criminal record check.

[humanresources@varietyvillage.on.ca](mailto:humanresources@varietyvillage.on.ca)

Please note that requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the requirements outlined in the job posting. Applicants should make their requirements known when contacted.

Only those individuals selected for an interview will be contacted, but we take this opportunity to sincerely thank all who applied for their interest.

To learn more about Variety Village, please visit [www.varietyonario.ca](http://www.varietyonario.ca)