



A sport, fitness, and life skills facility for people of all abilities.
varietyvillage.ca

Variety Village Job Posting

Position Title:	Outreach Program Assistant
Number of Vacancies:	4 Vacancies
Reports to:	Coordinator, Ability in Action & Director, Access & Awareness
Status:	Casual, On-Call
Location:	Variety Village, Scarborough, ON

Who we are:

Located in southwestern Scarborough, Ontario, Variety Village is an inclusive, adaptive and family friendly facility serving more than 30,000 individuals each year. Variety Village has had, and continues to have, a profound impact on the lives of people with disabilities and their families. Through adaptive sport and recreation programming, outreach and education, Variety promotes inclusion and healthy living through adapted physical activity.

Position Summary:

The incumbent will assist with the delivery of interactive programs promoting inclusive participation, adapted sport and physical activity to schools, community groups and organizations. Program delivery takes place onsite at Variety Village as well as offsite locations. Training will be provided for the selected applicants. Incumbents in this position are offered hours on an “as required” basis and the number of hours offered are not guaranteed. The incumbent accepts or decline hours offered.

Responsibilities include, but are not limited to:

- Assisting the Program Coordinator with the delivery of Variety Village’s Ability in Action program at Variety Village, off-site or on-line virtual learning for groups of various grades, ages and abilities;
- Assisting with program activity equipment set up and take down;
- Promoting and engaging participation in program activities;
- Adhering to all Variety Village policies and procedures, including Health & Safety, AODA, and Plan to Protect;
- Participating in Variety Village training sessions;
- Performing other duties as assigned.

Key Competencies and Qualifications:

- Diploma or degree in Recreation and Leisure, Therapeutic Recreation, Disability Studies, Sport, Fitness, Health or Wellness or a related field an asset;
- CPR, First Aid, AED certifications an asset;
- Experience working with people of varied ages and abilities,
- Excellent interpersonal, presentation skills and team building experience working with groups of various sizes;
- Professional demeanor;
- Ability to provide high level inclusive customer service to internal and external customers;
- Dependable and reliable;

Applicants should be prepared to participate in a multi-step interview process. The successful candidates will be required to agree to a criminal record check, arranged and paid for by Variety Village. A resume and letter of application, including salary expectations should be sent to the email below, no later than **September 4, 2023** to the email address below:

humanresources@varietyontario.ca

Please note that requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the requirements outlined in the job posting. Applicants should make their requirements known when contacted.

While only individuals selected for an interview will be contacted, we sincerely thank all applicants in advance for their interest:

To learn more about Variety Village, please visit www.varietyontario.ca