



## Variety Village Job Posting

<b>Position:</b>	Taekwondo Instructor/Coaching Staff
<b>Status:</b>	Part-Time, Contract (Hours based on team registration)
<b>Reports to:</b>	TKD Head Coach
<b>Location:</b>	Variety Village

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*Located in southwestern Scarborough, Variety Village is an inclusive, adaptive and family friendly facility serving more than 30,000 individuals each year. With approximately one half of its members with a disability, Variety Village has had, and continues to have, a profound impact on the lives of people with disabilities and their families. Through adaptive sport and recreation programming, outreach and education, Variety promotes inclusion and healthy living through adapted physical activity*

### **Summary:**

Variety Village's Taekwondo program seeks qualified Instructors and coaches to assist in leading our Recreational and Competitive Taekwondo teams of all abilities. This is a part time, contract position, with opportunities for available Taekwondo programming during Summer & various Holiday Camps

### **Responsibilities, include, but are not limited to:**

- Supporting and accurately delivering our TKD curriculum;
- Handling seasonal assessments of participants for rank advancement;
- Establishing and maintaining a positive working relationship with participants, parents, staff and volunteers of the program;
- Tracking and recording attendance and absences at practices;
- Memorizing TKD program details such as location, schedule, pricing, registration procedures;
- Supporting the direction of the TKD Head Coach;
- Filing incident reports and adhering to follow up protocols;
- Handling general administrative and clerical duties;
- Attending all required in-services sessions, competitions, special events, public demonstrations (and any training identified as "mandatory");
- Adhering to Variety's policies and procedures;
- Participating in training, including orientation, Health & Safety, AODA and Plan to Protect;
- Handling other duties as assigned.

### **Key Competencies and Qualifications:**

- Minimum 1<sup>st</sup> Degree Black Belt in Taekwondo;
- Valid certification in CPR, First Aid, AED;
- Prior experience with people with disabilities an asset;
- Strong and professional communication skills in written, spoken or electronic format.
- Solid interpersonal and organizational skills;

- Works effectively in a team environment;
- Be a positive role model as a representative of our Taekwondo program;
- Excellent customer services skills;
- Ability to communicate effectively at all age levels;

Interested applicants should submit a letter of interest, including salary expectations and resume to the Human Resources office by end of business prior to March 13, 2020. Candidates should be prepared to participate in a multi-step interview process. A criminal check will also be required. For more information about Variety Village, please: [www.varietyvillage.on.ca](http://www.varietyvillage.on.ca).

Email: [humanresources@varietyvillage.on.ca](mailto:humanresources@varietyvillage.on.ca)

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*Please note that requests for accommodation can be made at any stage of the recruitment process providing the applicant has met the requirements outlined in the job posting. Applicants should to make their requirements known when contacted. We thank all applicants in advance for their interest, and advise that only applicants selected for an interview will be contacted.*